

530 Lexington Avenue Rochester, NY 14613 Principal: Akilah Collins Assistant Principal: Mia Sinclair

School-Based Planning Team Minutes

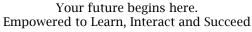
October 25, 2023

Members present: RTA: Parker, Gysel, Ashford, Devlin, Blanchard, Smith **ASAR: Collins, Sinclair** Parent: None **Members absent:Parents** Facilitator: Devlin Minutes: Blanchard Time Keeper: Sinclair Minutes Agenda Tim e Approval of the 1 All approved. Minutes 2 Hispanic Heritage Day was a BRIGHT DAY!! Bodyk was Shout Outs/Bright awesome!! Patterson rocked the display of dresses. Leo's Spots enthusiasm for PE. 1 Welcome Ashford Welcome New Members Family and 12 We didn't finish the last meeting. Looking at 6B. We've Community previously talked with a parent about where she struggles Engagement Tenet 6B

results.

to find her child's grades. Do we have expectations of what is provided to the parents? Discussion at the table shows it varies for what teachers send home and provide to families. Some teachers provide newsletters to let families know what is being taught. What action step do we want to take from here? What seems an appropriate level of work to make sure goes home? Discussion about parents having access to Power School but teachers are not putting in data. Our school will possibly be piloting this. We need to have a conversation about what is worth putting in to Power School. Team task: Ask staff what they send home and what they feel comfortable preparing to send home. See above Parent friendly 20 communicating progress/ Grades in Powerschool Ms. Collins prepared a letter to send home about the iReady Communicating 2

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Diagnostic Scores





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Title I Parent	2	Wanda Vargas prepared a plan to submit. SBPT needs to
Engagement Plan		approve. All approved.
Feedback about	2	Parents did not attend this meeting to share this piece.
Parent Conferences		Discussion about time for conferences on March 5, 2023.
		Team agreed to 3:45 to 5:15. Teacher quorum is 4 out of 6.
Discuss KORU	1	previously discussed at the KORU meeting.
implementation		
Suggestions for the	2	School wide data.
Next Meeting		Share feedback from staff about how they communicate
		grades and learning.
Next Meeting:		Facilitator: Collins
		Minutes: Jen & Smith
November 29, 2023		Time Keeper: Ashford
Rate the Meeting		Pros: On task and efficient, engaged, stuck to norms. great
		staff shout out
		Growth: snacks
	•	

School-Based Planning Team Minutes

September 27, 2023

Members present:

RTA: Parker, Gysel, Devlin, Blanchard, Smith ASAR: Collins, Sinclair RAP: N/A Parent: K. Padgett & C. Davis Members absent:

Facilitator: Collins	5	Note Taker:	Shauna Smith	Time Keeper: Tania Ghysel
Agenda Tim		Minutes		
	e			
Approval of the	N/A			
Minutes				
Shout Outs/Bright		Open house: Parents and staff, parent recognized the		
Spots		Interactive w	all (Mrs. Bodyk)	
Constituents	5 min	Members-W	e (Devlin) need to	put it out there to see if any
RTA, ASAR,		RAP and Bente would like to be a representative on SBPT		
Parents, Bente		Quorum- wil	l decide once we f	igure out our compliance #'s
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		Divide up building RTA Contact Points: Smith: Top wing East (4th Grade wing) Parker: Top Wing West (6th Grade wing) Ghysel: Special Subject (middle hall) Blanchard: Bottom Wing West (1st Grade hall) Devlin: Bottom Wing East (Suites)
Parent Teacher Conferences	5 min	Parents were surveyed at Parent Cafe Oct 10, 2023 5:30-7:30
conterences		March 5 is next date for Parent Conferences
		**Parent Reps will reach out to the PTO members and will let us know the feedback on times PTC.
Family and	20	Positive-
Community	min	Schoolwide: basketball events and ceremonies, families
Engagement Tenet 6		feeling invited, welcoming to new families
23-24 SCEP	2 min	
Suggestions for the		Continue the Tenet 6 Conversation
Next Meeting		Communicating Diagnostic Scores
		Feedback about Parent Conferences
		Membership Additions/Votes/Balanced Constituents
		Discuss KORU implementation
		Parent friendly communicating progress
Next Meeting:		Facilitator: Chris Devlin
October 25 2022		Minutes: Jen Blanchard
October 25, 2023		Time Keeper: Mia Sinclair
Rate the Meeting		Pros: Everyone was here, everyone brought something to the
		table, and everyone was heard
		Growth: Stay on topic

School 34 Communications Plan 2023-2024 (Gleam)

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